



Library Board Program/Policy Committee Meeting Summary July 14, 2011

Library Board

President: Therese VanBlarcom

Vice-President: Jill Joseph

Secretary: Gary Thaden

Rebekah Anderson . Caitlin Cahill

Christopher Damsgard . Sandy Johnson

Claudia Kelly . Kathleen Lamb

Jane Shanard . NuRocha Williams

Library Director

Lois Langer Thompson

Attendees Committee members: Chair Claudia Kelly, Rebekah Anderson, Caitlin Cahill, and Sandy Johnson; Library Board member Jane Shanard; staff Judith Friedrich, Gail Mueller Schultz, Bill Rodgers, and Marilyn Zastrow

Welcome and Approvals

Chair Claudia Kelly called the meeting to order at 3:30 p.m. and welcomed attendees. Caitlin Cahill made a motion to approve the agenda; the motion was seconded by Sandy Johnson. Motion passed. Sandy Johnson made a motion to approve the June 9, 2011 meeting summary; the motion was seconded by Caitlin Cahill. Motion passed.

Public comment No public comment

Unfinished Business

- The committee members welcomed Rebekah Anderson to the committee and briefed her on the committee's work. She received a policy notebook at the last Library Board meeting on June 22nd.
- The schedule for reviewing Library Board policies needs to be adjusted. Next up is the *Data Privacy Policy* with the *Internet Policy* to follow. Other, less substantive, policies may be folded into the committee's work as time allows.
- Sandy Johnson made a motion to move the discussion of draft 7 LB9: *Donation Policy* before the draft 7 LB1: *Collection Development and Management Policy* for review in the agenda; Caitlin Cahill seconded the motion. Motion passed.
- Discussion of draft 7 of LB9: *Donation Policy*. Library Board member Jane Shanard clarified the distinction between financial gifts and the donation of tangible goods. Discussion followed.
- Caitlin Cahill made a motion to advance the draft 7 LB9: *Donation Policy* as amended and move it to the Board's July 27th meeting with a motion to adopt; Sandy Johnson seconded the motion. Motion passed.
- Discussion of draft 7 of LB1: *Collection Development & Management Policy*. Claudia Kelly reviewed the discussion held at the last Board meeting and the need to move forward. Bill Rodgers walked through the latest revision. Discussion followed.
- Caitlin Cahill made a motion to formally endorse the draft 7 LB1: *Collection Development and Management Policy* as amended and move it to the Board's July 27th meeting with a motion to adopt; Sandy Johnson seconded the motion. Motion passed.

New Business

- Judith Friedrich deferred the data privacy discussion until the next meeting; the data privacy work group will be invited to attend.

Next Meeting

The next meeting of the Library Board Program/Policy committee is Thursday, August 11, 3:30 p.m. at HCL Administrative Offices, Director's Conference Room.

Adjourn

Caitlin Cahill made a motion to adjourn the meeting at 5:03 p.m.; which was seconded by Sandy Johnson. Motion passed.